



The designation of Senior and Fellow are awarded to recognize outstanding achievements and contributions to ASHE to help support its members in the pursuit of optimizing the health care facility environment. The following outlines the specific requirements for each designation.

Senior: Senior of the American Society for Health Care Engineering – *for excellent achievement*

Fellow: Fellow of the American Society for Health Care Engineering – *for superior achievement*

All designations of Senior and Fellow are reviewed twice a year, in April and in September, with deadlines to submit being April 1 and September 1. Applicants who submit incomplete applications will be notified regarding the need for further information or documentation and have five (5) business days to resubmit.

Successful applicants will be notified via email and can begin using the designation immediately after. In addition, recipients will receive recognition at the Health Care Facilities Innovation Conference, one (1) year of complimentary ASHE membership and their names and designations published in various ASHE communication channels. Awarded September applicants will receive recognition at the following year's HFIC.

Unsuccessful applicants will be notified via email which includes any relevant feedback for improvement.

Seniors who wish to advance to the Fellow level may at any time submit evidence to ASHE demonstrating they have met all pertinent achievement criteria. Applications for advancement will be reviewed, and approved or not approved, at the next Senior / Fellow review meeting.

ASHE Membership

Verification of membership is confirmed at the time of application by the national office. Membership in good standing means that dues are currently paid in full. If any individual has questions about active status, we strongly encourage them to contact us at ashe@aha.org for further information.

Senior: a current ASHE member in good standing and have held membership for a minimum of 5 years.

Academic/Professional Designations

Verification of the ASHE certification status is confirmed at the time of application by the national office. Verification of licensure or certifications from outside organizations must come with a certificate or letter of good standing from the licensing or certifying organization.

Senior must have earned professional designations as identified below:

ANY one (1) of the following Certifications:

- Certified Health Care Facility Manager (CHFM)
- Certified Health care Constructor (CHC)
- Other professional health care or engineering related certifications

OR

ANY two (2), or combination, of the following:

- Post-high school vocational/trade school diploma
- Associates degree
- Bachelor's degree
- Master's degree
- Doctorate degree
- Other professional health care or engineering related designations or licenses

Continuing Education

- **Senior** – list out 45 hours of ASHE, or from an ASHE Preferred Education Provider (PEP), continuing education credits. Education credits must be earned within five (5) years of the time of application.

Employment Experience

- **Senior** - must have five (5) years or more of experience in a position where the primary responsibility is in the health care field.

A current resume or public LinkedIn profile must be submitted as documentation.

Contributions to the Field

ASHE categorizes contributions to the field in three (3) areas: leading, presenting, and publishing.

Senior - must meet requirements in **two (2) of the three (3)** contribution categories

1. Leading

Candidates must demonstrate their contributions to ASHE by providing examples of experience in which they have led a group or initiative in various capacities. The ASHE National office will verify and confirm attendance at Leadership Institute and volunteer

group appointments. For examples outside of ASHE, a letter from the organization on the organization's letter head to confirm participation, role, and date served is required.

- **Senior:** one (1) leadership example must have occurred within five (5) years at the time of application

Qualifying leadership roles for **SASHE** *must provide 1*

- Chapter President (Vice/Past/Elect)
- Chapter Treasurer
- Chapter Secretary
- Chapter Board member
- Recipient of ASHE Emerging/Regional Leader Award
- Completion of ASHE Leadership Institute program – all four (4) years
- ASHE Faculty for three (3) years
- ASHE national volunteer group member for three (3) years

2. Presenting

Candidate must demonstrate experience in presenting to an audience at a local, state, national, or international program or conference. This experience could be as a general speaker, an instructor, a trainer, or lecturer. Candidate must have presented a minimum of 45 minutes of self-prepared, original content outside their place of work on a topic related to the facilities manager core competency [framework](#) (team meetings or presentations given within your organization do not qualify)

- Title of presentation
- Date of presentation
- Short description of presentation
- Minimum of three (3) learning objectives/outcomes
- List of any other co-presenters (if applicable)

Seniors: provide two (2) DIFFERENT examples completed within five (5) years at the time of application

Content must be in alignment with ASHE [presentation requirement guidelines](#).

3. Publishing

Candidates must demonstrate their experience/contribution to ASHE and the ASHE mission through their own self-prepared content. Content is used to generally describe a variety of publication channels (e.g. white papers, books, articles, educational product or multimedia).

Senior: each example must be published within five (5) years of the time of application

Candidates choose one (1) of the four (4) options listed below:

1. *One (1) written article and one (1) whitepaper/standards/ guides/reports/case studies/tools/produced editorial videos/short books* published by ASHE.
2. Two (2) published articles specific to the health care field. At least one (1) article must be published by ASHE.
3. Author or co-author of whitepapers/standards/ guides/reports/case studies/tools/produced editorial videos/short books published by ASHE.
4. Author, co-author, or lead subject matter expert of a published book specific to health care engineering/facility management written for ASHE or serving as a contributing SME for an ASHE Handbook or Education program.

All examples must be created by the applicant and must meet the following criteria:

- Must be created by the applicant and must list the applicant as the original author and/or contributor
- Must be centered on a health care facility related topic that fits within the FM core competencies.
- Online articles must be roughly 1,200 words or more and written in the 'third person'.
- Print magazine articles must be roughly 2,000 words and written in the 'third person'.
- For educational content, must be lead or co-lead of product creation.
- For video, must be professionally produced and published by a media/association/company platform (excludes solely publishing on social media)
- Must be accepted and approved for publication by ASHE as content that meets ASHE editorial guidelines and needs.
- Use of ChatGPT or other AI technologies is not allowed.

For each example of publishing, include the following:

- Title
- Format (book, article, white paper, video, etc.)
- Authors (if more than yourself)